



# Klarman Family Foundation Grants Program in Eating Disorders Research

## 2010 Grant Cycle

Administered by The Medical Foundation *a division of  
Health Resources in Action, Inc.*

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### **Application Guidelines**

**Online Application Deadline: Tuesday, December 8, 2009 at 12:00 Noon, U.S. Eastern Time (UTC/GMT-5)**

Two-year awards of \$400,000 USD (\$200,000 per year inclusive of 10% indirect costs) and one-year pilot studies of up to \$150,000 USD (inclusive of 10% indirects) will be awarded for the funding period of June 1, 2010 – May 31, 2012 and June 1, 2010 – May 31, 2011 respectively.

### **Statement of Purpose**

The Klarman Family Foundation is interested in providing strategic investment in translational research that will accelerate progress in developing effective treatments for anorexia nervosa, bulimia nervosa and binge eating disorder. The Program's short-term goal is to support the most outstanding science and expand the pool of scientists whose research explores the basic biology of eating disorders. The long-term goal is to improve the lives of patients suffering from these conditions.

### **Program Administration**

The Klarman Family Foundation has engaged The Medical Foundation, *a division of HRIA* (Boston, MA) to manage all administrative aspects of the Klarman Family Foundation Grants Program in Eating Disorders Research. For over fifty years, The Medical Foundation division has created and administered grant programs which support innovative research in the biomedical sciences, clinical investigation, community health, and aging policy. To date, its clients have supported close to 1,800 scientists.

### **Applicant and Research Project Eligibility**

The Medical Foundation division is accepting applications from investigators who hold a faculty appointment at nonprofit academic, medical or research institutions in the United States, Canada and Israel. Investigators who submitted applications to the 2008 and/or 2009 Klarman Grants Program remain eligible to apply again in the 2010 cycle. Investigators who received one-year awards in 2009 may submit an application in the 2010 cycle for a two-year award and must include a summary of their research progress within the nine-page proposal section. **Please note** that the 2010 cycle is a one-step process. The Initial Proposal Application stage has been eliminated.

Applicants do not need to be nominated by their institutions. Only one application may be submitted per applicant. Eligibility is not limited to those investigators currently working in eating disorders research.

Examples of funding areas include but are not limited to molecular genetic analysis of relevant neural circuit assembly and function; animal models created by genetically altering neural circuits; testing of new chemical entities that might be used in animal models as exploratory treatments; and brain imaging approaches that identify neurochemical pathways in patients with these disorders.

Investigators conducting research in the neuro-circuitry of fear conditioning or reward behavior may also apply but must justify the relevance of their research projects to the basic biology of eating disorders.

Clinical psychotherapeutic studies, medication trials and research in the medical complications of these disorders are outside the scope of this Program.

### **Award Selection Criteria**

A listing of Scientific Review Committee members may be found at [www.tmfgrants.org/klarman](http://www.tmfgrants.org/klarman). Award selection is based on the following:

#### Relevance

- Potential of the research project to identify the underlying biologic causes of eating disorders

#### Applicant

- Qualifications of the Applicant and prior experience in conducting innovative research

#### Research Project

- Clear hypothesis based on sound precedents and supported by relevant literature;
- Research methodology, data collection, and data analyses that are feasible and appropriate to the proposal's aims; and
- Objectives that are well thought out, realistic, and technically feasible.

**Please Note:** If the Principal Investigator is unable to accept the award, the award will not be transferred to another investigator involved in the research project. Instead, the award will be offered to the next applicant recommended by the Scientific Review Committee. Critiques of successful or unsuccessful proposals will not be provided.

### **Notification to Applicants**

Applicants will be notified by email upon receipt of their applications. Final notification of status will occur by phone and/or email.

### **Terms of the Award**

Please download "Terms of the Award" from [www.tmfgrants.org/klarman](http://www.tmfgrants.org/klarman) for information on use of the grant funds, indirect costs, payment schedule, reporting schedule and other Awardee and Institutional requirements.

## **Application Instructions**

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### **DEADLINES**

**December 8, 2009 (12:00 Noon)    Online Submission**

**December 11, 2009 (5:00 p.m.)    Mailed materials received by The Medical Foundation division (not postmarked)**

### **Online Submission**

The complete application process requires an online submission as well as seven copies of the document that was uploaded. The online version must be submitted by **Tuesday, December 8, 2009 at 12:00 Noon, U.S. Eastern Time (UTC/GMT-5)**. Before beginning the online submission, download and save the "Application Forms" document which can be found at [www.tmfgrants.org/klarman](http://www.tmfgrants.org/klarman).

Use one of the following links to begin or continue the application process:

Begin a new application: [https://www.GrantRequest.com/SID\\_738?SA=SNA&FID=35043](https://www.GrantRequest.com/SID_738?SA=SNA&FID=35043)  
Continue a saved application: [https://www.GrantRequest.com/SID\\_738?SA=AM](https://www.GrantRequest.com/SID_738?SA=AM)

The following sections must be completed for the online submission:

1.    **Eligibility Quiz**
2.    **Application Data:** Applicant contact information and educational background
3.    **Research Project Information:** Project title, key words, primary institution for conduct of proposed research, and scientific and non-technical project summaries
4.    **Certification:** Applicant's initials to confirm accuracy of submitted information
5.    **Attachment (Document Upload):** The documents and forms listed in items *i* – *viii* must be combined and converted into ONE PDF file for upload. This document must be named LastName, FirstName.pdf (for example: Smith, Jane.pdf).
  - i.*    **Application Face Sheet:** Signatures are required at the time of the upload. The Face Sheet is the first page of the application. All information on the Face Sheet must be typed with the exception of the signatures.

On or before **Friday, December 11, 2009 at 5:00 p.m. U.S. Eastern Time (UCT/GMT-5)** (please note different date from online submission deadline), The Medical Foundation division must receive seven securely stapled copies of the document that was uploaded. One copy must contain original signatures on the Face Sheet and letters of recommendation. The Application Face Sheet must be completed and signed by the Applicant as well as the Authorized Institutional Representative administratively

responsible for research oversight. The contact information for the Institutional Officer to Receive Funds must also be included.

- ii.* **Table of Contents:** Follow the Table of Contents and number pages sequentially beginning with the Application Face Sheet as page number one.
- iii.* **Research Project Summary and Performance Sites:** Complete this form according to the instructions at the top of that page.
- iv.* **Non-Technical Project Summary:** Complete this form according to the instructions at the top of that page.
- v.* **Recommendation Letter from Department or Division Chair** (*with signature*): This letter must address the Applicant's qualifications to conduct the proposed research as well as note the space and equipment available for the completion of the project.
- vi.* **Biosketch(es) of Applicant and Co-Investigator(s)** (*if applicable*) (*maximum of 4 pages for each biosketch*): The NIH R01 PHS 398 Biographical Sketch form may be used. Include name, position title, education/training, positions/honors and selected publications in chronological order. List publications in the following categories: a) peer-reviewed articles, b) non peer-reviewed articles such as reviews and book chapters, and c) abstracts within the past two years. Citations should include all authors, year, title, journal, volume and inclusive pagination. The Applicant's name should be in caps or bolded in the list of authors.

List ongoing, completed (within the last three years) and pending research projects (public, or U.S. federal, and foundation or other private support). Begin with the projects that are most relevant to the research proposed in this application. Briefly indicate the overall goals of these projects and the Applicant's/Co-Investigator(s)' responsibilities.

- vii.* **Budget Forms (A-1, A-2, B and C):** Complete these forms for one or two years of the project. For projects whose total costs exceed the amount requested, list the other sources of support on Form B. Indirect costs (institutional overhead) may not exceed 10% of direct costs or \$18,182 per year for the \$400,000 Two-Year Award and **up to** \$13,634 for the maximum \$150,000 One-Year Pilot Study. Total support from the Klarman Family Foundation, including overhead, is \$200,000 per year for the Two-Year Award and up to \$150,000 for the One-Year Pilot Study. Please refer to "Terms of the Award" for budget guidelines.
- viii.* **Research Proposal:** A maximum of 9 pages is permitted, excluding the bibliography of references. Proposal sections include Specific Aims, Background and Significance, Preliminary Studies, Research Design and Methods, Potential Impact (how the project may help to identify / understand the underlying biologic causes of eating disorders), and Projected Timeline. Include all figures, graphs, tables, and images in the nine pages.

A standard typeface, such as this one, of 11 – 15 characters per inch must be used for this section. Use single or double spacing within paragraphs and double spacing between paragraphs; margins must be one-inch on all four sides. Figures, legends and tables may use a 9-10 point font. At the top of each page, include the P.I.'s full name and degree(s).

**Direct any Questions and Submit Copies of Uploaded Document to:**

Gay Lockwood

Senior Program Officer

The Medical Foundation, *a division of Health Resources in Action*

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